

Documents Checklist: Non-Immigrant M Media/Press based in Thailand

The Royal Thai Embassy reserves its rights to request for additional required documents and to decline the application with insufficient supporting document.

NOTE: From 22 November 2021 onwards, Royal Thai Embassy in Bern **accepts visa application and payment online ONLY**. Please submit your application at <https://thaiveisa.go.th/>

<input type="checkbox"/>	1. Copy of passport or travel document with validity not less than 6 months (JPG, .JPEG Limit Size is 3 MB)
<input type="checkbox"/>	2. Scanned passport-sized full color photographs taken within the past 6 months (3.5 x 4.5 cm.) with a light base background and meet the specification of ICAO standards . (.JPG, .JPEG Limit Size is 3 MB)
<input type="checkbox"/>	3. Declaration Form (PDF Limit Size is 3 MB) You are required to sign and upload this form in E-visa application “(4) Supporting Documents”
<input type="checkbox"/>	4. An official letter issued by the headquarters of the applicant’s media entity addressed to the Director-General of the Department of Information, Ministry of Foreign Affairs of the Kingdom of Thailand, containing the following information; (PDF Limit Size is 3 MB) 4.1 position of the applicant 4.2 scope of work of the applicant 4.3 period of employment of the applicant in Thailand 4.4 request for the issuance 4.5 request for work permit or press card
<input type="checkbox"/>	5. Curriculum vitae of the applicant (PDF Limit Size is 3 MB)
<input type="checkbox"/>	6. Company profile of the media entity (PDF Limit Size is 3 MB)
<input type="checkbox"/>	7. Proof of registration of the media entity with the competent authority in Thailand or abroad (PDF Limit Size is 3 MB)
<input type="checkbox"/>	8. Copy of the employment contract of the applicant (PDF Limit Size is 3 MB)
<input type="checkbox"/>	9. Original criminal record issued by concerned authorities in the country of residence within 90 days prior to the date of submission. (PDF Limit Size is 3 MB)
<input type="checkbox"/>	10. Portfolio of ten most recent media reports produced by the applicant (PDF Limit Size is 3 MB)
<input type="checkbox"/>	11. Copy of valid residence permit in Switzerland (For non-Swiss nationals) (PDF Limit Size is 3 MB)
<input type="checkbox"/>	12. Your picture holding the photo and information page of the passport as an evidence that you currently own the passport. (JPG, .JPEG Limit Size is 3 MB)
<input type="checkbox"/>	13. Visa Fee 80 CHF