

Documents Checklist: Non-Immigrant O Voluntary work with NGO/Charity/Association

The Royal Thai Embassy reserves its rights to request for additional required documents and to decline the application with insufficient supporting document.

NOTE: From 22 November 2021 onwards, Royal Thai Embassy in Bern **accepts visa application and payment online ONLY**. Please submit your application at <https://thaievisa.go.th/>

<input type="checkbox"/>	1. Copy of Passport or travel document with validity not less than 6 months (JPG, .JPEG Limit Size is 3 MB)
<input type="checkbox"/>	2. Scanned passport-sized full color photographs taken within the past 6 months (3.5 x 4.5 cm.) with a light base background and meet the specification of ICAO standards . (JPG, .JPEG Limit Size is 3 MB)
<input type="checkbox"/>	3. Declaration Form (PDF Limit Size is 3 MB) You are required to sign and upload this form in E-visa application “(4) Supporting Documents”
<input type="checkbox"/>	4. Confirmation letter from the NGO/ Charity/ Association. (PDF Limit Size is 3 MB) The letter must be signed by the authorized person, and attached with a copy of Thai ID card of the authorized person. (In case the letter is signed by the non-Thai national, please attach a copy of his/her valid passport and work permit.)
<input type="checkbox"/>	5. Copy of Registration of NGO/Charity/Association (PDF Limit Size is 3 MB)
<input type="checkbox"/>	6. For volunteered teacher or other volunteered staff engaging with children (under 20 years old), an original criminal record issued by concerned authorities in the country of residence within 90 days prior to the date of submission.(PDF Limit Size is 3 MB)
<input type="checkbox"/>	7. If the applicant plans to stay in Thailand longer than 90 days, an approval letter issued by the Ministry Labour and Social Welfare (Form WP.3) is required. (PDF Limit Size is 3 MB) To obtain this letter, the organization in Thailand must submit the application at the office of Foreign Workers Administration Department of Employment or at the Provincial Employment Office.
<input type="checkbox"/>	8. Financial evidence: a copy of the applicant’s bank statement from the past 3 months (PDF Limit Size is 3 MB)
<input type="checkbox"/>	9. Copy of valid residence permit to stay in Switzerland (For non-Swiss nationals) (PDF Limit Size is 3 MB)
<input type="checkbox"/>	10. Your picture holding the photo and information page of the passport as an evidence that you currently own the passport. (JPG, .JPEG Limit Size is 3 MB)
<input type="checkbox"/>	11. Visa Fee of 80 CHF