

Instruction for Holders of Diplomatic/ Official/ Laissez-passer Passport and foreigners who works in an International Organization

The applicant must be a holder diplomatic/Official/laissez-passer passport or ordinary passport, including their spouse, children, and parents.

Please follow the instruction below to obtain the CoE and other documents for entering Thailand.

STEP 1: If you do not have a valid visa / re-entry permit for Thailand, please apply for an Official Visa

The applicant can find more information and details of required documents for the visa at

- Diplomatic / Official Visas:

<https://www.thaiembassy.ch/Content/Embassy/119.html>

- Non-Immigrant O visa (for spouse and children):

<https://thaiembassy.ch/Content/Embassy/69.html>

STEP 2: Purchase a semi-commercial flight ticket to Bangkok. ([Click here for list of semi-commercial flights.](#))

***Important Notice**

The applicant must submit
all required documents to the Embassy
at least 15 working days prior to the departure date.

The semi-commercial flights transport entitled passengers to Bangkok regularly. Please contact the airlines ticket office directly for buying the tickets.

STEP 3: Book Alternative State Quarantine (ASQ) hotel in Bangkok only.

(For more information on ASQ hotels, please visit www.hsscovid.com)

STEP 4: Apply for a CoE by submitting the following documents at <https://forms.gle/1V2KxbRknHXMMksw7>

- (1) A fully completed [Declaration Form](#)
- (2) A copy of applicant's passport
- (3) A copy of your valid official visa or re-entry permit for Thailand
- (4) The airlines ticket confirmation

(5) A copy of **valid Health Insurance certificate**, indicating that the insurance covers all medical expenditures including COVID-19, and worth more than or at least USD 100,000.-

(6) A **booking confirmation from ASQ hotel** in Bangkok only.

Remarks: Only application with a completed declaration form and fully submitted documents will be proceed to the next step.

STEP 5: Obtaining Certificate of Entry (CoE)

The Embassy will consider only applications with a completed declaration form and fully submitted documents. Once the application is approved, the CoE will be issued and sent to the applicant via registered email.

STEP 6: Presenting documents for boarding flight(s) to Bangkok

A non-Thai national passenger will be asked by the check-in staff to present the following documents to airlines for issuing boarding card:

(1) The CoE issued by the Embassy

(2) A copy of **Covid-19 free Health Certificate by RT-PCR test** (not more than 72 hours before departure)

(3) A copy of **Fit to Fly/Fit to Travel certificate** (not more than 72 hours before departure) ([click to download](#))

(4) A copy of **valid Health Insurance certificate**, indicating that the insurance covers all medical expenditures including COVID-19, and worth more than or at least USD 100,000.-

(5) Tor 8 Form ([click to download](#))

Remarks: Passengers who fail to present the abovementioned documents to the airline staff, will be strictly denied boarding the plane.

Consular Section
Royal Thai Embassy, Bern
19 October 2020